



INTERNAL USE ONLY

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## Borrow Pit, Waste, Laydown, or Staging Area Information Form

Submit to: [Environmental.Review@dncr.nc.gov](mailto:Environmental.Review@dncr.nc.gov)

### 1. Project Site Information and Location

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- A. Date of Submission:
- B. Project Name/Site Name:
- C. NCDOT STIP # (If Known):
- D. NCDOT WBS # (If Known):
- E. Project Street Address:
- F. City, State, Zip:
- G. County:
- H. GPS Coordinates (Decimal Degrees, e.g. 35.7828, -78.6371):

### 2. Project Contact Information

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- A. Preparer Name:
- B. Company:
- C. Street Address:
- D. City, State, Zip:
- E. Phone:
- F. Email:

### 3. Site Info and Type

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- A. Acreage (**REQUIRED**):
- B. Site Type:  Borrow Pit  Waste Area  Laydown Area  Staging Area
- C. Types of Ground Disturbance:  Topsoil Stripping  Grading  Drainage  Fencing  Erosion Control  
 Trailer  Septic  Utilities  Other:
- D. Maximum Ground Disturbance Depth (Feet):
- E.  Are there any buildings or structures on the project site? **If checked, include photos.**
- F.  Has any site preparation already taken place on the project site? **If checked, include photos.**
- G.  Are there any marked or unmarked cemeteries or burials within the project site?
- H.  Include an aerial map showing the project limits, visible street names or a Google Earth KML File.

### 4. FOR HPO USE ONLY

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- We have no comment on the project as proposed; no further work required.
- See attached letter for additional comments.

Signed: \_\_\_\_\_  
Environmental Review Coordinator

Date: \_\_\_\_\_